

HOME CARE NETWORK

TERMS OF REFERENCE

Purpose

To provide, for the home care sector, a meaningful vehicle to come together to discuss issues of common concern, as well as respond to, and proactively address, issues impacting the provision of home care services in the province.

Mandate

The Network shall:

- provide input to, and receive input from, relevant stakeholders on issues of mutual concern;
- advocate on behalf of the home care sector where appropriate; and
- provide supporting evidence/rationale to facilitate informed discussion and decision-making on these issues and recommendations.

Composition

Membership is open to all home care providers who are members of the Health Association.

Chair

The Network will be chaired or co-chaired by one or two members of the Network elected by secret ballot from the membership. The term will be for three years and will follow the calendar year (January 1 – December 31) to align with appointments to the Health Association Board of Directors. The maximum number of consecutive terms eligible to serve as Chair or Co-Chair will be set at two, three-year terms (6 years).

As set out in the Health Association's Bylaws, the Home Care Network Chair or one of the Co-Chairs shall be one of the three directors appointed to the Health Association Board of Directors by the Health Association's continuing care members. Where there are Home Care Network Co-Chairs, the selection of the Board Appointee will be by mutual agreement of the Co-Chairs.

Meeting Frequency

The Network will meet a minimum of four (4) times per year.

Meeting Support

- meeting notes will be recorded at each meeting
- Health Association will provide policy and administrative support to the Network
- share minutes with the Continuing Care Council and the HANS Board

Responsibilities of Network Members

Network members will actively participate in meetings and volunteer their time to support the work of the Network.